What is the Freshman Scholars Institute (FSI)?
FSI is a seven-week summer program that allows a cohort of entering students the chance to experience the intellectual, co-curricular, and social life at Princeton prior to the beginning of the fall semester. During the program, Freshman Scholars immerse themselves in the intellectually vibrant culture at Princeton through two credit-bearing seminar-style courses and/or laboratory research experiences. They engage with fellow scholars in a variety of co-curricular, community-building activities and work closely with faculty members from a range of academic disciplines and fields. By experiencing early the many resources that Princeton has to offer, Freshman Scholars have the chance to prepare themselves to be future campus leaders and peer mentors. In the summer of 2018, FSI will begin on July 2nd (Monday) and conclude on September 1st (Saturday).

The three Resident Graduate Students (RGSes) play a crucial role in the administration of the program, serving as liaisons between the undergraduate students (participants and Residential College Advisers) and FSI program administrators.

What does an RGS do?
The two RGSes have the following primary responsibilities during FSI, which they undertake with the support of a Director of Student Life, Darleny Cepin:

• Facilitating weekly “core group” meeting of FSI Residential College Advisers (RCAs), a group of approximately eight undergraduates who act as advisers and mentors to the incoming freshmen;
• Assisting with the programming of non-academic activities for FSI participants, especially on evenings and weekends;
• Promoting the programs developed by the McGraw Center for Teaching and Learning designed to provide participants with academic support (study halls, academic skills workshops);
• Offering developmentally appropriate advising;
• Living in the residence hall and maintaining safety within the residential community;
• Coordinating with the Director of Student Life (DSL) and the Associate Director of the Freshman Scholars Institute to respond to any crisis situations;
• Ensuring strong communication between the RCAs and the FSI program administrators and promoting the smooth operation of the program in all ways necessary.

When is the program?
July 1 – September 1, 2018. Both RGSes are expected to live in the residence hall throughout the duration of the program but will coordinate a schedule when each RGS is specifically “on call” and expected to be available at all times.

In addition to the summer commitments, RGSes may be asked to help with some advance preparation for the program, including interviewing potential undergraduate RCAs and helping with training development and program planning over the course of April, May, and early July. RGSes need to be on campus by July 1st, 2018.
What is the time commitment involved?
Approximately 20 hours per week, with evening and weekend work required.

How is the RGS compensated?
The RGS receives a stipend of between $4,500 and $5,000, plus free board and room for the duration of the program. (NB: A salary range is provided, as total compensation over the summer cannot exceed the limit set by the Graduate School.)

Who is eligible to be a RGS?
Eligibility is limited to enrolled or post-enrolled Princeton graduate students. Only in rare exceptions will non-Princeton graduate students be considered. Preference will be given to students who have completed their general exams before the start of the program.

How does the application process work?
If you are interested in the position, please contact Khristina Gonzalez (kfg2@princeton.edu) or Darleny Cepin (dcepin@princeton.edu). A completed application (including the names and contact information of two references, one faculty) must be submitted electronically to Dr. Nimisha Barton by noon on Friday, March 30th. After an initial review of applications, those candidates whose credentials seem to most closely fit the needs of the position will be invited to interview in April.
APPLICATION FOR RESIDENT GRADUATE STUDENT POSITION

Name: ______________________________   Department: ____________________________

Pronouns: ___________________________

Email Address: ________________________ University Employee ID#: ______________

Local Address: ________________________________________________________________

Telephone:  Cell: ________________  Office:  _____________   Home: ______________

Degree Track (e.g., Ph.D., M.P.A., M.S.E.): _______________________________________

If Ph.D., have you taken your General Examinations? If  yes, date completed: __________
   If no, anticipated completion date: __________

Will you be enrolled in 2018-2019?  Yes______     No______
   -If yes, date enrollment ends ___________________________________________________
   -If no, date enrollment ended __________________________________________________

What is your University status as of July 1, 2018? _________________________________

Education:  Undergraduate College: _________________  Major: ___________________

Other Higher Education: _________________________________________________________

Do you have a valid driver’s license?  Yes_____     No_____

Are you University van certified?  Yes_____     No_____

What previous work experiences have you had?  If you choose, you may attach a C.V. or
   resume, but please use the space below to highlight the most relevant experiences.

_________________________________________________________________________

_________________________________________________________________________

_________________________________________________________________________
What kinds of hobbies or recreational activities do you enjoy most?
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

APPLICATION FOR RESIDENT GRADUATE STUDENT POSITION, continued

**Personal Statement:** Please read the description of the Freshman Scholars Institute in the attached RGS Position Description and answer the following question, using one other page:

*Considering your other academic commitments, as well as your own personality, energy, and interests, what do you think you would contribute to the Freshman Scholars Institute and what do you hope to gain from it?*

**References:** Please list the names and addresses of two people *(at least one faculty member)* whom the selection committee can contact as references:

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<th>Name</th>
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To be considered for appointment as a Resident Graduate Student, graduate students must have the approval of their respective Directors of Graduate Studies and the Associate Dean for Academic Affairs in the Graduate School Office. International students should verify with the Davis International Center that they are eligible to participate in this type of employment.

**Director of Graduate Studies**

(please print name)

Department

**Director's Signature**

Date

Cole Crittenden, Associate Dean for Academic Affairs

Date

**Agreement:** I certify that all information provided herein is true and complete to the best of my knowledge. I understand that any false statement(s) may be considered grounds for elimination from employment consideration and, if I am hired, grounds for dismissal.
FRESHMAN SCHOLARS INSTITUTE 2018

Completed applications should be submitted to the FSI Search Committee at fsireply@princeton.edu by noon on Friday, March 30, 2018.